

Campus Planning and University Space Advisory Committee

Agenda

January 14, 2025 (2pm to 3pm) – Virtual Zoom Meeting

- 1) Call To Order/Announcements / General Information
 - a) Roll Call
 - b) Approval of Meeting Minutes (November 12, 2024) - Draft meeting minutes were emailed to the Committee before the meeting.
 - c) Approval of Agenda - The agenda was emailed to the Committee prior to the meeting.
- 2) Meeting Schedule for AY24/25 - Monthly - Every 2nd Tuesday, 2:00 pm - 3:00 p.m.
- 3) Old Business:
 - a) Campus Moves - No Updates
- 4) New Business:
 - a) HUB/Cultural Center Relocation (15 min)
 - b) Art 108 - Space Conversion Request (10 min)
 - c) Crane Creek Trail (East Butterfly Trail and East Redwood Drive run/walk path (10 min)

Future / Ongoing Topics

- a) Campus Master Plan Signage
- b) Kinesiology & Athletic Master Plan Review
- c) CPDC Current Project List Update
- d) Ives/Nichols Feasibility Assessment (pending)
- e) Art/Carson Feasibility Assessment (pending)
- f) Multi Year Capital Outlay Draft Review FY26/27 (will be reviewed in AY 25/26)
- g) Summer projects; North Lake Dredging

CHARGE TO COMMITTEE

This committee is advisory to the Provost and the Vice President for Administration and Finance. They are charged to develop and implement processes and procedures for managing campus space and facility use. All recommendations should be focused on creating a physical environment on campus where function, aesthetic quality, and physical characteristics are blended to create a desirable and inspirational atmosphere for students, faculty and staff. Areas of review include, but may not be limited to, selection of sites for new buildings and other facilities on campus, review of Sonoma State University's five-year Capital Outlay Program submission, the assignment of space, building and renovation plans, alteration to the campus grounds, campus planning and design standards, and the prioritization of minor and major capital requests. The work done by this committee will provide recommendations to the Provost and the Vice President of Administration & Finance for consideration of, regarding resource planning for physical facilities projects, improvements, and additions.

COMMITTEE CORE VALUES:

- *Promote Transparency*
- *Maintain a membership that is inclusive of a broad range of campus constituents*
- *Arrive at recommendations through a collaborative process*

ACTIONS & PRIORITIES

- *Review incoming space need requests*
- *Method for determining recommendations to the President*
- *Review requests for space renovation projects that involve a change of use and/or change of occupancy*
- *Review and recommend the five (5) year capital plan for Sonoma State University (Annually)*
- *Develop sub-committees as necessary to develop and manage CPUSAC policies and processes (Ongoing)*

REPORTS TO:

- *Provost/Vice President for Academic Affairs & Vice President for Administration and Finance/Chief Financial Officer*

PERTINENT POLICIES:

- *Space Allocation and Management*
- *Space Modification and Renovation*
- *University Signage*
- *Construction of New Buildings and/or Structures*
- *SUAM (State University Administrative Manual, Section 9100 – Five-year Capital Improvement Program)*

COMMITTEE MEMBERS (2024-2025):

NAME

- ☐ J. Dana Twedell
- ☐ Mike Ogg
- ☐ Kamen Nikolov
- ☐ Evan Ferguson
- ☐ Neil Markley
- ☐ Laura Krier
- ☐ Erin Hunter
- ☐ Anna Reynolds-Smith
- ☐ Jessica Way
- ☐ Nicole Annaloro
- ☐ Tyson Hill
- ☐ J. Dana Twedell
- ☐ Puspa Amri
- ☐ Dolly Waratoma

COMMITTEE POSITION/TITLE

- Facilities Management, AVP (Chair)
- Senior Director of Budget and Planning for Academic Affairs (Vice Chair)
- Green Music Center (designee)
- Information Technology, Chief Information Officer (or designee)
- Sonoma State Enterprises, AVP (or designee)
- Library, Dean (or designee)
- REACH, Associate Director of Campus Housing (or designee)
- Student Affairs, Assistant VP for Student Affairs, Assessment & Strategic Ops
- Conference & Events, Managing Director of EA Ops & Administration
- Athletics, Senior Director
- Risk Management, Senior Director (or designee)
- Campus Building Official
- Chair of Academic Planning, Assessment & Resources Committee (APARC), Faculty
- Campus Planner, Chancellor's Office

Appointed:

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| ☐ Emily Acosta Lewis | Academic Senate Representative |
| ☐ TBD | Associated Student Representative, Student |
| ☐ Young Min Chun | Faculty Representative, elected by the General Faculty |
| ☐ Bonnie Cormier | Staff Council Representative, elected by the General Staff |
| ☐ TBD | Dean (appointed by the Provost) |

Staff (non-voting)

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| ☐ Dennis Goss | University Scheduler |
| ☐ Patty Couret | Campus Planning, Director of Campus Planning, Design, & Construction |
| ☐ Patty Couret | Facilities Management, Director of Business Services (or designee) |
| ☐ Jenifer Barnett | Contracts & Procurement, Managing Director |
| ☐ Jennifer Sanchez | Sustainability, Director |
| ☐ TBD | Staff appointed by the Chair/Vice Chair to support the committee |