

Campus Planning and University Space Advisory Committee

Agenda

September 9, 2025 (2pm to 3pm) – Virtual Zoom Meeting

- 1) Call To Order/Announcements / General Information
 - a) Roll Call
 - b) Approval of Meeting Minutes (April 8, 2025) - Draft meeting minutes emailed to the Committee before the meeting.
 - c) Approval of Agenda - The agenda was emailed to the Committee before the meeting.
- 2) Meeting Schedule for AY25/26 - Monthly - Every 2nd Tuesday, 2:00 pm - 3:00 p.m.
- 3) Old Business:
 - a) Campus Moves Update (10 minutes)
 - b) Peace Poll / Peace Tree Dedication (Nov 2024) Oct/Nov 2025 (5 minutes)
- 4) New Business:
 - a) CPUSAC Kick-off (10 minutes)
 - b) Pre-college Programs Relocation (Schulz) (10 minutes)
 - c) Athletic Space (TBD) (5-minutes)

Future / Ongoing Topics

- a) Campus Master Plan Signage
- b) CPDC Current Project List Update
- c) Ives/Nichols Feasibility Assessment (pending)
- d) Art/Carson Feasibility Assessment (pending)
- e) Multi Year Capital Outlay Draft Review FY27/28 (will be reviewed in AY 25/26)

CHARGE TO COMMITTEE

This committee is advisory to the Provost and the Vice President for Administration and Finance. They are charged to develop and implement processes and procedures for managing campus space and facility use. All recommendations should be focused on creating a physical environment on campus where function, aesthetic quality, and physical characteristics are blended to create a desirable and inspirational atmosphere for students, faculty and staff. Areas of review include, but may not be limited to, selection of sites for new buildings and other facilities on campus, review of Sonoma State University's five-year Capital Outlay Program submission, the assignment of space, building and renovation plans, alteration to the campus grounds, campus planning and design standards, and the prioritization of minor and major capital requests. The work done by this committee will provide recommendations to the Provost and the Vice President of Administration & Finance for consideration of, regarding resource planning for physical facilities projects, improvements, and additions.

COMMITTEE CORE VALUES:

- *Promote Transparency*
- *Maintain a membership that is inclusive of a broad range of campus constituents*
- *Arrive at recommendations through a collaborative process*

ACTIONS & PRIORITIES

- *Review incoming space need requests*
- *Method for determining recommendations to the President*
- *Review requests for space renovation projects that involve a change of use and/or change of occupancy*
- *Review and recommend the five (5) year capital plan for Sonoma State University (Annually)*
- *Develop sub-committees as necessary to develop and manage CPUSAC policies and processes (Ongoing)*

REPORTS TO:

- *Provost/Vice President for Academic Affairs & Vice President for Administration and Finance/Chief Financial Officer*

PERTINENT POLICIES:

- *Space Allocation and Management*
- *Space Modification and Renovation*
- *University Signage*
- *Construction of New Buildings and/or Structures*
- *SUAM (State University Administrative Manual, Section 9100 – Five-year Capital Improvement Program)*

COMMITTEE MEMBERS (2025-2026):

NAME

- ☐ J. Dana Twedell
- ☐ Mike Ogg
- ☐ Kamen Nikolov
- ☐ Jake Hornsby
- ☐ Neil Markley
- ☐ Laura Krier
- ☐ Erin Hunter
- ☐ Anna Reynolds-Smith
- ☐ Jessica Way
- ☐ Tyson Hill
- ☐ J. Dana Twedell
- ☐ Puspa Amri
- ☐ Dolly Waratoma

COMMITTEE POSITION/TITLE

- Facilities Management, AVP (Chair)
- Senior Director of Budget and Planning for Academic Affairs (Vice Chair)
- Green Music Center (designee)
- Information Technology, Chief Information Officer (or designee)
- Sonoma State Enterprises, AVP (or designee)
- Library, Dean (or designee)
- REACH, Associate Director of Campus Housing (or designee)
- Student Affairs, Assistant VP for Student Affairs, Assessment & Strategic Ops
- Conference & Events, Managing Director of EA Ops & Administration
- Risk Management, Senior Director (or designee)
- Campus Building Official
- Chair of Academic Planning, Assessment & Resources Committee (APARC), Faculty
- Campus Planner, Chancellor's Office

Appointed:

- ☐ TBD Academic Senate Representative
- ☐ TBD Associated Student Representative, Student
- ☐ Young Min Chun Faculty Representative, elected by the General Faculty
- ☐ Bonnie Cormier Staff Council Representative, elected by the General Staff
- ☐ Lauren Morimoto Dean (appointed by the Provost)
- ☐ Diana Grant APARC (Academic Planning, Assessment, and Resources Committee) Chair

Staff (non-voting)

- ☐ Dennis Goss University Scheduler
- ☐ Patty Couret Campus Planning, Director of Campus Planning, Design, & Construction
- ☐ Jamie Hermann Facilities Management
- ☐ Belen Aguilar Facilities Management
- ☐ Jenifer Barnett Contracts & Procurement, Managing Director
- ☐ Jennifer Sanchez Sustainability, Director
- ☐ TBD Staff appointed by the Chair/Vice Chair to support the committee